

MINUTES
EAGLES NEST TOWNSHIP
BOARD OF SUPERVISORS
BOARD OF AUDIT
February 13, 2018

Call to Order

Sup Floyd called the meeting to order at 8:17 p.m.

Attendance; Sup. Larry Anderson, Sup Richard Floyd, Sup Andrew Urban, Treasurer Beverly Johnson, Clerk Deb Siverhus Deputy Treasurer Mary Beth Monte, Deputy Clerk Jim Sutherland.

Absent from the meeting was Sup DeAnn Schatz, Sup Carlson

The Pledge of Allegiance was recited.

Unless otherwise stated all motions carried unanimously.

Agenda Approval

Sup Urban moved, seconded by Sup Anderson the agenda. Motion carried.

Audit Procedures:

- Randomly select a claim or receipt
- Inspect the bank statement supporting the claim
- Inspect the Clerk's ledger book for that claim
- Inspect the Treasurer's ledger book for that claim
- Repeat with additional randomly selected claims

Above procedures were completed by all Supervisors in attendance each signed the official record book.

Adjournment; Sup Anderson motioned seconded by Sup Urban to adjourn at 8:58 PM

Respectfully Submitted,

Deb Siverhus, Clerk