

Minutes
EAGLES NEST TOWNSHIP
BOARD OF SUPERVISORS AND BOARD OF AUDIT MEETING
February 15, 2023

Chair Floyd called the meeting to order at 5:00 p.m.
The Pledge of Allegiance was recited.

Sup Richard Floyd, Sup Jackie Monahan-Junek Clerk Keely Drange, Treasurer Mary Beth Monte Deputy Treasurer/Clerk Gwen Potter were in person at the town hall. Sup Kurt Soderberg, Sup Frank Sherman and Sup David Chiabotti attended the meeting via Zoom.

Unless otherwise stated, all motions carried unanimously. Roll call votes will be taken due to supervisors attending by Zoom.

Agenda

Sup Soderberg moved and seconded by Sup Sherman to approve the agenda for February 15th 2023 as amended. Roll call vote. Motion carried.

Minutes

Sup Floyd moved and seconded by Sup Soderberg to approve the minutes from the January 17th 2023 Board of Supervisors meeting. Roll call vote. Motion carried.

Communications List Approval

Sup Floyd moved and seconded by Sup Soderberg to approve the communications list. Roll call vote. Motion carried.

Citizens' concerns

none

Reports

Clerk:

New emails are getting up and running. Clerk will send new emails to both old and new emails until all supervisors have new emails working.

Treasurers Report:

Treasurer Monte reported claims in the amount of \$84,674.98, claim numbers 4567- 4573 (4574 voided) 4575-4592 and check numbers 10810-10815 and 10817-10832 & 10834. 4574 Voided due to incorrect vendor name.

Payroll in the amount of \$ 4,617.29 and check numbers 10798-10809.

Voided Checks 10797, 10833 and 10816 due to EFT and incorrect vendor name.

Sup Monahan-Junek moved and seconded by Sup Chiabotti to approve the claims and payroll in the amount of \$89,292.27. Roll call vote. Motion carried.

Sup Monahan-Junek moved and seconded by Sup Floyd to approve the treasurer's report. Roll call vote. Motion carried.

Building and Grounds: The State Health Inspector tested the water at the hall and the water passed water quality standards. The water softener discharge is flowing directly into the drain with no air gap so there could be backflow. Sup Chiabotti will fix the issue upon his return.

Clerk Drange will arrange for the purchase of the new vacuum for the custodian.

Fire:

Report on file.

Sup Sherman approved the purchase Microsoft Office for fire department computer and is a \$150 one-time fee.

Morse-Fall Lake merger may be considered sooner than a year but is still out a few months while details are being worked out. Talks will start in the spring. Ted Krueger will continue on as interim Chief.

Sup Floyd moved, seconded by Sup Soderberg to spend up to \$1,100 to purchase a second gas monitor. Roll call vote. Motion carried

Sup Sherman moved, seconded by Sup Soderberg to spend up to \$2,280 to purchase MSA thermal imaging camera. Roll call vote. Motion Carried.

Roads:

Nothing new has happened with Kromer issue.

Easement on Trygg road has been signed, recorded and filed.

Land, website and broadband:

County is proposing a series of amendments to County ordinance 61(subsurface treatment ordinance). The amendments would help to clarify the modifications to county ordinance 61 and making the modifications clearer.

Nothing yet from Frontier on broadband system. Sup Soderberg has a call out to North East Service Co-Op to ask about fiber beyond the townhall.

Emergency Preparedness/water:

Nothing at this time.

Legislative Liaison:

Sup Monahan-Junek will draft a job description for the Legislative Liaison role, for review at the next meeting. Sup Floyd will locate an older version of other supervisor roles for an example.

Old Business:

Short term rental update:

Short-Term Rental (STR) Committee continues to meet. Sup Soderberg will write a letter to County Planning to see how they would feel about the comments that the STR Committee were making and establishing an overlay district. Sup Soderberg provided examples that could exist in an overlay district, and where the township stands. Matt Johnson would bring the township's proposal to the County Commissioner. The County will alert the township if it processes any short-term rental permit applications.

New Business:

None

Supervisor Concerns:

none

Adjournment:

Sup Monahan-Junek moved, seconded by Sup Soderberg to adjourn. Roll call vote. Motion carried. The meeting adjourned at 5:38 PM.

The Board of Audit Meeting begins at 5:40 PM.

Board of audit procedure:

- Supervisors randomly select a claim, payroll or receipt
- Inspect statement supporting the claim
- Check the Clerk's ledger book for that claim
- Inspect the Treasurer's ledger book for that claim
- Document signing

Supervisors Floyd, and Monahan-Junek examined the financial records of the Treasurer and Clerk. A payroll or claim were selected randomly from the Clerk's or Treasurer's ledgers and were compared with the claims record, the bank statement, and the other officer's ledger (Treasurer or Clerk), as applies. 4 records were examined in this manner.

No errors were discovered.

Audit books were signed by Supervisor Floyd and Monahan-Junek.

Adjournment:

Sup Floyd moved, seconded by Sup Soderberg to adjourn. Roll call vote. Motion carried. The meeting adjourned at 6:01 PM.

Respectfully submitted,

Keely Drange, Clerk